



Cabazon Water District
14-618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14-618 Broadway Street
Cabazon, California 92230

Meeting Date:
August 17, 2015 – 6:00 PM

CALL TO ORDER

By Chairperson Janet Mejia at 1807 hr.

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Joseph Tobias - Present
Director Teresa Bui - Present
Director Kerri Mariner - Present
Board vice Chair Martin Sanderson - Present
Board Chair Janet Mejia - Present

Calvin Louie, General Manager - Present
Elizabeth C. Lemus, Board Secretary - Absent
Steve Anderson, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District – 1807 hr.

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There

will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of July 20, 2015, regarding June 2015 Financials
- b. Regular Board Meeting Minutes and warrants of July 20, 2015

2. Warrants – None

3. Awards of Contracts – James M. Doolittle

General Manager distributed a reply to Director Bui's inquiry of the old Doolittle Construction contract.

Motion to approve the minutes of the FAC and regular Board meeting of July 20, 2015 made by Director Bui and 2nd by Director Mariner.

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

UPDATES

Update: San Gorgonio Pass Water Taskforce Update
(By Director Kerri Mariner)

Update: Manager's Operations Report
(By General Manager Louie)

- Update on former Board President R.D Cash Director's Fee over payment.

NEW BUSINESS

1. Discussion/Action: Approval of Audited Financial Statements for Fiscal Year 2013-2014 (By Chris Brown)

Motion to approve the audit for the Fiscal Year 2013-2014 made by Director Sanderson and 2nd by Director Tobias.

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

2. Discussion/Action: Cabazon Neighborhood Watch – Donation request and volunteer Search, (by Marilyn Sloan).

Director Mariner informed the Board with the absence of an E.I.N., Cabazon Water District would be the "HUB" for Cabazon Neighborhood Watch and hold the funds in trade for approved receipts of purchases made for her non-profit/charity organization.

Motion to table this item and have Ms. Sloan approach the Board again when her Cabazon Neighborhood Watch has obtain an E.I.N. made by Director Sanderson and 2nd by Director Bui.

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

3. Discussion/Action: 49305 Dale Ct., 49317 Dale Ct., and 49300 Blanche Ave. water Service account appeal to the Board (by Mr. Long Bui, Mr. Ernie Saldana, and Mr. & Mrs. Robert Stephenson)
- a) Director Bui recuse herself from the Board.
 - b) Mr. Saldana spoke about how the GM "contrive" this incident and believe he was the one who called Riverside County Adult Protective Services and Sheriff's Department.
 - c) Mr. Henderson admitted saying to the GM he had helped Mr. Saldana built a water pipeline, but was to a chicken coop.
 - d) GM Louie stated if Mr. Saldana would have complied with the June & July 2015 notice of violations and contacted the District within ten (10) days from the date of receipt, this would have been resolved. Mr. Saldana and the involved property owner(s) all stayed silent until July 31, 2015 at 11:30 am. Thirty minutes (30) before their water services was to be terminated; did he come to the District office to submit a request to appeal to the Board?
 - e) Mr. Saldana stated he has emails contacting the GM asking for a meeting.
 - f) GM Louie challenged Mr. Saldana and asked him to produce the emails. Mr. Saldana claimed he didn't have an internet connection and he will not only produce the emails, but also all the videos he has collected.
 - g) The Board instructed the GM to meet with Mr. Saldana to resolve this issue. Mr. Saldana was agreeable to it, but asked it to be recorded.

Motion to _____ made
by Director _____ and 2nd by Director _____.

Director Tobias - _____ (yes / no / abstain)
Director Bui - _____ (yes / no / abstain)
Director Mariner - _____ (yes / no / abstain)
Director Sanderson - _____ (yes / no / abstain)
Director Mejia - _____ (yes / no / abstain)

4. Discussion/Action: Quick Deed Write-off Approval – Mary Firestone – Date Ave. (by General Manager)

Motion to write off the lien made by Director Bui and 2nd by Director Sanderson

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

5. Discussion/Action: \$500.00 payment the San Gorgonio Pass Regional Water Alliance (by Director Mariner and Director Tobias)

Motion to pay annual fee of \$500.00 made by Director Tobias and 2nd by Director Sanderson.

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

6. Discussion/Action: Approval of SEIU 721 MOU for FY 2015-2018 (by General Manager & Steve Anderson, BB&K)

Mr. Anderson informed the Board labor attorney Ortiz had sent an offer to S.E.I.U, but have not received an answer. (The matter was TABLED)

Motion to _____ made by Director _____ and 2nd by Director _____.

Director Tobias - _____ (yes / no / abstain)
Director Bui - _____ (yes / no / abstain)
Director Mariner - _____ (yes / no / abstain)
Director Sanderson - _____ (yes / no / abstain)
Director Mejia - _____ (yes / no / abstain)

OLD BUSINESS

1. Discussion/Action: Billboard or large sign to notify the public of Board meetings. (by General Manager)

GM Louie advised an outdoor sign would only be subjected to Vandalism. A 9" to 24" programmable sign, with graphics, hung inside the lobby facing out would be more prudent. The cost would be from \$499.00 to \$1,200.00 plus tax and shipping.

Motion to have the General Manager submit the cost for an 18" sign made by Director Mariner and 2nd by Director Sanderson

Director Tobias - Aye
Director Bui - Aye
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

2. Discussion/Action: Update on outsourcing landscaping or in-house. (by General Manager)

GM Louie advised the Board due to budgetary restraints, the District is unable to afford additional contractors or in-house employees. The GM asked to table it until the next meeting for a staff report.

Motion to _____ made
by Director _____ and 2nd by Director _____.

Director Tobias - _____ (yes / no / abstain)
Director Bui - _____ (yes / no / abstain)
Director Mariner - _____ (yes / no / abstain)
Director Sanderson - _____ (yes / no / abstain)
Director Mejia - _____ (yes / no / abstain)

PUBLIC COMMENTS REGARDING CLOSED SESSION

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is listed on the agenda for Closed Session; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3 (d))

CLOSED SESSION

1. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: General Manager

OPEN SESSION

Consideration and Potential Approval of Amendment to Contract of General Manager

Motion to extend the General Manager's Employment Agreement to 2022, a COLA of 2% as stipulated in his contract, plus an additional 1% made by Director Sanderson and 2nd by Director Mariner.

Director Tobias - _____ (yes / no / abstain)
Director Bui - _____ (yes / no / abstain)
Director Mariner - _____ (yes / no / abstain)
Director Sanderson - _____ (yes / no / abstain)
Director Mejia - _____ (yes / no / abstain)

Director Tobias asked if his could vote Aye on the proposed salary increase, but Nay on the extension to the General Manager's Employment Agreement.

Substitute Motion

Motion to provide a salary increase of 2% (COLA) as stipulated in his contract, plus an additional 1% made by Director Sanderson and 2nd by Director Tobias.

Director Tobias - Aye
Director Bui - Nay
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

Motion to extend the General Manager's employments to 2022 made by Director Sanderson and 2nd by Director Mariner.

Director Tobias - Nay
Director Bui - Nay
Director Mariner - Aye
Director Sanderson - Aye
Director Mejia - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3 (d))

BOARD/GENERAL MANAGER COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - a. Director Tobias (supported by Director Bui) Government Rules of the Board.
 - b. Director Bui (supported by Director Tobias) Review or establish "By-laws" for the water district.
 - c. Director Sanderson (supported by Director Mariner) Jensen Canyon water rights.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

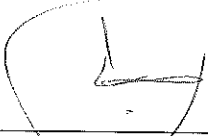
MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – September 21, 2015, 3:45 pm
- b. Regular Board Meeting – September 21, 2015, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Technical Committee – Banning City Hall August 26, 2015 – 4:30 PM
- e. San Geronio Pass Regional Water Alliance – General Meeting – Banning City Hall – August 26, 2015 – 6:00 PM

ADJOURNMENT

2235



Janet Mejia, Board Chair
Board of Directors
Cabazon Water District



Calvin Louie, Interim Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.